

**GOVERNMENT DEGREE COLLEGE
RAJAMPETA**

SHORT TERM INTERNSHIP

**RECORD BOOK
2024-25**

Designed & Developed by



**ANDHRA PRADESH
STATE COUNCIL OF HIGHER EDUCATION**
(A STATUTORY BODY OF GOVERNMENT OF ANDHRA PRADESH)

PROGRAM BOOK FOR
SHORT TERM INTERNSHIP

Name of the Student: S. Abu Ahammed

Name of the College: Government Degree College

Registration Number: 226030054007

Period of Internship: From 27/5/2024 to 25/6/2024

Name & Address of the Interning Organisation: Canara Bank RSETI,
Kadapa (D), Andhra Pradesh.

YEAR

2024-25

Yogi Vemana University

KADAPA

An Internship Report on

Cell Phone Repairs & Service

(Title of the Short term Internship Program)

Submitted in accordance with the requirement for the degree of
BSc (MSCS)

Under the Faculty Guideship of

Dr. M. Jayachandran Babu

(Name of the Faculty Guide)

Department of

Mathematics, GDC Rajampet

(Name of the College)

Submitted by:

S. Abu Ahammad

(Name of the Student)

Reg.No: 226030054007

Instructions to Students

Please read the detailed Guidelines on Internship hosted on the website of AP State Council of Higher Education <https://apsche.ap.gov.in>

1. It is mandatory for all the students to complete Short term Internship either in 2nd Semester.
2. Every student should identify the organization for internship in consultation with the College Principal/the authorized person nominated by the Principal.
3. Report to the intern organization as per the schedule given by the College. You must make your own arrangements for transportation to reach the organization.
4. You should maintain punctuality in attending the internship. Daily attendance is compulsory.
5. You are expected to learn about the organization, policies, procedures, and processes by interacting with the people working in the organization and by consulting the supervisor attached to the interns.
6. While you are attending the internship, follow the rules and regulations of the intern organization.
7. While in the intern organization, always wear your College Identity Card.
8. If your College has a prescribed dress as uniform, wear the uniform daily, as you attend to your assigned duties.
9. You will be assigned a Faculty Guide from your College. He/She will be creating a WhatsApp group with your fellow interns. Post your daily activity done and/or any difficulty you encounter during the internship.
10. Identify five or more learning objectives in consultation with your Faculty Guide. These learning objectives can address:
 - a. Data and Information you are expected to collect about the organization and/or industry.
 - b. Job Skills you are expected to acquire.
 - c. Development of professional competencies that lead to future career success.
11. Practice professional communication skills with team members, co-interns, and your supervisor. This includes expressing thoughts and ideas effectively through oral, written, and non-verbal communication, and utilizing listening skills.
12. Be aware of the communication culture in your work environment. Follow up and communicate regularly with your supervisor to provide updates on your progress with work assignments.

13. Never be hesitant to ask questions to make sure you fully understand what you need to do your work and to contribute to the organization.
14. Be regular in filling up your Program Book. It shall be filled up in your own handwriting. Add additional sheets wherever necessary.
15. At the end of internship, you shall be evaluated by your Supervisor of the intern organization.
16. There shall also be evaluation at the end of the internship by the Faculty Guide and the Principal.
17. Do not meddle with the instruments/equipment you work with.
18. Ensure that you do not cause any disturbance to the regular activities of the intern organization.
19. Be cordial but not too intimate with the employees of the intern organization and your fellow interns.
20. You should understand that during the internship programme, you are the ambassador of your College, and your behavior during the internship programme is of utmost importance.
21. If you are involved in any discipline related issues, you will be withdrawn from the internship programme immediately and disciplinary action shall be initiated.
22. Do not forget to keep up your family pride and prestige of your College.

.....<<@>>.....

Student's Declaration

I, Shaik Abu Ahammad a student of BSc (NSCS) (Group)
Program, Reg. No. 226030054007 of the Department of Mathematics
College do hereby declare that I have completed the mandatory internship
from 27/5/2024 to 25/6/2024 in CBRSEIT (Name of
the intern organization) under the Faculty Guide ship of M. Jayachandran Babu
(Name of the Faculty Guide), Department of
Mathematics, Goverment Degree College, SJP
(Name of the College)

S. Abu Ahammad
(Signature and Date)

Official Certification

This is to certify that Shaik Abu Ahammad (Name of the student) Reg. No. 226030054007 has completed his/her Internship in CBRSETI (Name of the Intern Organization) on Cell phone repairs & service (Title of the Internship) under my supervision as a part of partial fulfillment of the requirement for the Degree of BSc (MSCS) in the Department of CDC, Rajampet (Name of the College).

This is accepted for evaluation.

M. Daya
(Signature with Postgraduate Seal)
Professor in Maths
Government Degree College
Rajampet, Kadapa (DL)

Endorsements

Faculty Guide M. Daya

Head of the Department M. Daya

Principal B. Purnanatha Rao
PRINCIPAL
Govt. Degree College
RAJAMPET - 516 115
Annamayya Dist.

Certificate from Intern Organization

This is to certify that Shaik Abu Ahammad (Name of the intern)
Reg. No 226030054007 of Govt Degree College (Name of the
College) underwent internship in Canara Bank RSETI (Name of the
Intern Organization) from 27/5/2024 to 25/6/2024

The overall performance of the intern during his/her internship is found to be
Satisfactory (Satisfactory/Not Satisfactory).

M. D. Maths
Lecturer in Maths
Government Degree College
Rajampet, Kadapa (Dt.)
Authorized Signatory with Date and Seal



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Canara Bank
A Government of India Undertaking



RSETI
Rural Self Employment
Training Institutes
Powering Rural Entrepreneurship



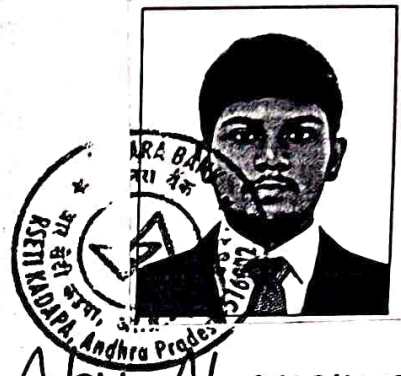
CANARA BANK RURAL SELF EMPLOYMENT TRAINING INSTITUTE, KADAPA.

(Sponsored by Canara Bank Centenary Rural Development Trust)
Beside Girls ITI College, Tirupati Road, KADAPA - 516 002. A.P.

Unique ID :

Aadhar No :

Certificate



This is to certify that Shri/Smt./Kum S. Abu Ahammad

S/o. / Daughter / W/o. of Anwar

Resident of Jani basha Puram, Rajampet, Kadapa

has participated and successfully completed the Training programme

Cell Phone Repairs & Service

conducted at the institute from 27-05-24 to 25-06-24

The Training Programme was sponsored by CANARA BANK.

Date : 25-06-24

Place : KDP

Course Co-ordinator

Nadaya
Director

DIRECTOR
CANARA BANK RURAL SELF EMPLOYMENT
TRAINING INSTITUTE, KADAPA.

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CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have a brief executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

This report is a detailed overview of my internship journey at Canara Bank Rural Self Employment Training Institute, Kadapa during the internship. I have learnt about the communication and employment entrepreneurship in the institute.

=> SD MET means Sri Dharmasthali ^{manjunatha} ~~manjunatha~~ Education Trust.

=> Dr. Padmabhushan Venkatar Hegde is the President of this organisation (SD MET).

Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission, and Values of the Organization
- C. Policy of the Organization, in relation to the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

First of all we should know about RUDSETI which was established in the year 1982 in the Southern Karnataka (Karnataka). RUDSETI means Rural Development and Self Employment Training Institute.

⇒ RUDSETI was started by Sri Dharmasthal Education Trust, Syndicate bank and Canara Bank.
 ⇒ Chairman of this institute is Dr. Sri Padmalatha Mesender Hegde. He is the President of Dharmasthal Education Trust.

⇒ In Kadapa district, in 2003 it was started as STRD (Syndicate Institute of Rural Development) later it was converted to RUDSETI in 2009. The future plans of this organization is ever one must and should a employee of self employment and many plans to improve individual skills.

CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

Daily Activities in the intern organisation during
internship are

- * Prayers
- * Daily (most important lessons learnt yesterday)
- * EDP classes and
- * Lab practicals. are the activities of
internship.

Responsibilities are objectives and beds and facility
our responsibilities safe side of the internship.

The working module details are daily biometric,
GPS tag photos of the daily conditions are
there.

weekly work schedules are equipment used and
tasks performed. Objectives of the reporting tools
are given to our team leader using the
equipments & tasks performed.

I have learned skills and their business
activities, communication skills and successfully completed
my internship.

ACTIVITY LOG FOR THE FIRST WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	VISITED the RSETI and introduced myself	Introduction and Registration	
Day - 2	Taken application after we have biometric attendance and regulations inclosed.	Joined the RSETI	
Day - 3	Details about and history of this institute were taught	About the Institution.	
Day - 4	Introduction to basic electronics & Identification of Components.	known about the basic electronics & Components.	
Day - 5	Tower building game, Time management & Problem Solving	Self confidence, Dependency Syndrome.	
Day - 6	Keypad LED fault finding, filters, microchips & microprocessors.	Identification & solving of keypad LED faults.	

WEEKLY REPORT

WEEK - 1 (From Dt 28/5/24 to Dt 3/6/24.)

Objective of the Activity Done:	Training Process and about the Institution
Detailed Report:	In the first week I have visited the RSETI (Rural Self Employment Training Institute) and taken application. This Institute provides free hostels, food and all facilities. RUDSETI means Rural Development and Self Employment Training Institute. This Institute firstly started in Karnataka State, South Kanada district office. The cell phone repairs and services are taught about the basic electronics and Identification of Components. And in EDP class played tower building game. through I developed Self Confidence & dependency Syndrome. Time management and Problem Solving Skills. Key pad fault findings, filters, microprocessors and microchips, etc were explained and practiced.

ACTIVITY LOG FOR THE SECOND WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Charging problem, Camera problem, Battery Display, Hanging & Network Problems	Solutions of the problems through handset	
Day - 2	Introduction to Safety measures while handling hazardous materials/tools	Learned about safety measures while handling hazardous tools	
Day - 3	Introduction to audio sections on GSM phones, Study of mike, speaker & ringer.	Learned how to check the audio sections	
Day - 4	Introduction to touch screen, keypad fault finding & hands free technologies.	Solution through Handset IC (Integrated circuit)	
Day - 5	Server installation, flashing, All types of unlocking - user lock & SIM/Carrier lock	Practiced about lock removing	
Day - 6	Jumpering technique for new models, fault finding & trouble shooting through circuit	Jumpering & trouble shooting, market survey.	

WEEKLY REPORT

WEEK - 2 (From Dt. 4/4/24 to Dt. 9/4/24)

Objective of the Activity Done: Solutions of various problems

Detailed Report:

Everyday start with prayer and the classes and practicals will begin. Sudhakar reddy sir explained about various profits of self employment. Entrepreneurship competencies is learned: information seeking, problem solving, self confidence, etc.

Martin Cooper invented first mobile in 1987 & weight is kg. Mahesh sir (cell phone repairs & service sir) taught various problems in mobile phone and their solutions through handset. Like charging problem, camera problem, battery problem, display, hanging & network problems. And explained about the safety measures that need to be taken while handling dangerous materials/tools. And learnt about device instructions, jumping technique for new models and trouble shooting.

ACTIVITY LOG FOR THE THIRD WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Market survey - collection of information and field visits	enquired about the market through field visits	#
Day - 2	Market survey - report writing, presentation, group discussion & analysis	Market survey report writing	#
Day - 3	Software problems, updates, installations debugging & flashing through coding.	Repairing all type of software problems.	#
Day - 4	Practice of circuit tracing fault diagnosis procedure	All electronics components identification, testing & working	#
Day - 5	Dead, contact service fault - through software user lock, screen lock, network lock.	Formatting & unlocking, virus sanction through software.	#
Day - 6	Touch pad remove & fix combo display remove & fix, display glass in combos.	Practice of removing & fixing combos	#

WEEKLY REPORT
WEEK - 3 (From Dtl/6/24 to Dtl/6/24...)

Objective of the Activity Done: market survey & software problems.

Detailed Report:

The third week started with market survey, market survey is done on machines & equipments/tools, raw materials, competitors, future/past market rates, etc. Market survey is done for who, how, when, where and how much quantity is going to buy. After the market survey, we wrote a report on the information collected.

In the domain class known about the software problems, updates, installations, debugging, flashing through coding. Practice of circuit tracing fault finding of dead, contact service fault through software use lock, screen lock, network lock. Touch pad removing and fixing, combo replacement and fixing, removing and replacing display glass in combos. and practiced above sessions.

ACTIVITY LOG FOR THE FORTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	About mobile operating System of I-phone, blackberry, microsoft windows and android Samsung phones.	About OS & wifi system.	
Day - 2	Introduction to personal Computers, software features, flashing	Flashing and software upgrades/ official flash file downloading.	
Day - 3	Software world class unlockers, unlocking I-phone, ODA unlockers and other smart phones.	Practicals on all software box crack versions.	
Day - 4	Free mobile servicing Camp near Canada bank	Field experience of mobile repairing.	
Day - 5	customer management, marketing management & Boat making Game	Systematic planning, concern of quality & efficiency.	
Day - 6	Certificate distribution	Completed	

WEEKLY REPORT

WEEK - 4 (From Dt 18/6/24 to Dt 25/6/24)

Objective of the Activity Done: Free service camp, Exam & certificate distribution.

Detailed Report:

In the fourth week learned about the operating system of i-phone, blackberry, microsoft and different android phones. Introduction to personal computers, software features, flashing. Software world class unlockers. Free mobile servicing camp was conducted near canal bank of Sankarapoom in Kankara and through this camp we had field experience of mobile repairing. In EDP class thought about customer management, marketing management and boat making game through which learned about systematic planning & quality concern. and on the 24th day we had theory and practical examination on EDP & cell phone repairs. And certificates were distributed on the last day.

CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

As per the people interaction of RSETI it is the most popular institute, number of people will join this environment of institute because this institute will train for free without any other fees. Also it will provide many free facilities like food & hostel. It is in a very pleasant and comfortable area. The place where the RSETI is constructed is very comfortable and correct place for training institutes. we can interact with the RSETI staff without any hesitation at anytime and improve our communication skills with each other. Because, of we are staying in the institute.

The maintenance of institute was very good, good food, beds and well plantation. The teaching & other faculty supported a very

Describe the real time technical skills you have acquired (in terms of the job-related skills and hands on experience)

We have learned the skill of cell phone repairs and services like (which includes) checking of hardware and software. ~~we~~ ^{we} have to repair the cell phone in check out total mobile dismantle and the skills are also used in our daily life because, now-a-days cell phones have become part of our life. In any situation if my mobile phone crashed because of any problem, I can repair through the skills learned. In the early we were practicing the problems like how to check and solve the problems raised in the cell phone.

In the end we have experienced the work of cell phone repairs & services and I have got self confidence to start a good mobile shop and thanks to RSETI for giving me this golden opportunity to perform internship.

Describe the managerial skills you have acquired (in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc.

In this short term internship training my teaching lecturer divided us into some groups and distributed the tools and competencies we should be with a good planning & will to protect the tools and we have learned good leadership qualities and controlled the group members in the institute learned everything with teamwork and with good behaviours.

We learned the all work by management of time. And through this time management we got more time to improve. After the completion of the training we have set a good goal. In this institute and good decision making skills, better performance to analyse that what to do next.

Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others, etc.,)

We could improve our communication skills, we have learnt about something about the communication skills they are two types one is verbal and another is non-verbal communication skills. These two skills are used or applied to communicate with good approach. These communication skills are build confidence level while communicating.

I will build my self confidence on getting understood by others without misunderstanding.

Describe how you could enhance your abilities in group discussions, participation in teams, contribution as a team member, leading a team/activity.

In this institute there are some discussions and meetings held atleast weekly once. where we discuss about the growth and profit and losses and every effect of show room or authorized service centers.

In this training we build some qualities like leadership and how to manage time and etc with management skills.

learned how to face problems in life with good will in hard situations. manage the problem as a team member and also to lead the team with management skills.

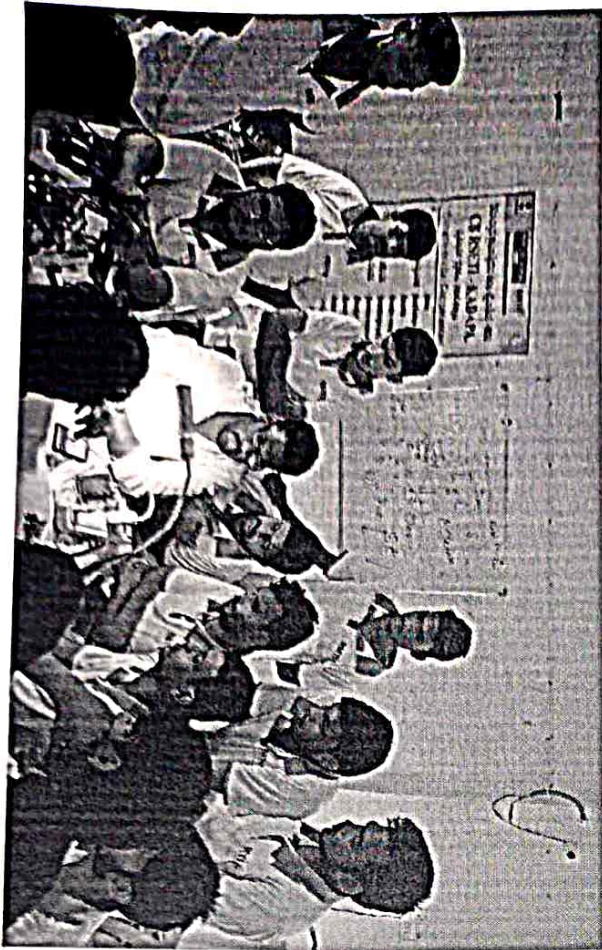
Describe the technological developments you have observed and relevant to the subject area of training (focus on digital technologies relevant to your job role)

I have trained to the cell phone services & service. I will improve my skills on this internship training with the skills I have build my self confidence to future plans. I will stepout with full confidence to reflecting job and go through with my skills.

I will know my skills and how to improve my skills with my knowledge. I can't depend my full life with my. I will build my talent to get a good job for me I will focus about skills with digital relevent to our job role.

PHOTOS & VIDEO LINKS

Page No



EVALUATION

Objectives:

- Explore career alternatives prior to graduation.
- To assess interests and abilities in the field of study.
- To develop communication, interpersonal and other critical skills in the future job.
- To acquire additional skills required for the world of work.
- To acquire employment contacts leading directly to a full-time job following graduation from college.

Assessment Model:

- There shall be internal evaluation
- The Faculty Guide assigned is in-charge of the learning activities of the students and for the comprehensive and continuous assessment of the students.
- The weightings for External Evaluation shall be:
 - Internship Evaluation 100 marks
- Activity Log is the record of the day-to-day activities. The Activity Log is assessed on an individual basis, thus allowing for individual members within groups to be assessed this way. The assessment will take into consideration While evaluating the student's Activity Log, the following shall be considered -
 - a. The individual student's effort and commitment.
 - b. The originality and quality of the work produced by the individual student.
 - c. The student's integration and co-operation with the work assigned.
 - d. The completeness of the Activity Log.
- The Internship Evaluation shall include the following components and based on Weekly Reports and Outcomes Description
 - a. Description of the Work Environment.
 - b. Real Time Technical Skills acquired.
 - c. Managerial Skills acquired.
 - d. Improvement of Communication Skills.
 - e. Team Dynamics
 - f. Technological Developments recorded.

Student Self Evaluation of the Short-Term Internship

Student Name: S. ABU AHAMMAD	Registration No: 226030054607
Term of Internship: From: 27/6/2024 To: 25/6/2024	
Date of Evaluation: Organization Name & Address: Canasta Bank Rural Self Employment Training Institute - kankaper	

Please rate your performance in the following areas:

Rating Scale:

Letter grade of CGPA calculation to be provided

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date:

S. Abu Ahmmed
Signature of the Student

**Evaluation by the Supervisor of the Intern
Organization**

Student Name: S. ABU AHAMMAD	Registration No: 226030054007
Term of Internship:	From: 27/5/2024 To: 25/6/2024
Date of Evaluation:	
Organization Name & Address: Canara Bank RSETI - Kadapa	
Name & Address of the Supervisor with Mobile Number	

Please rate the student's performance in the following areas:

Please note that your evaluation shall be done independent of the Student's self-evaluation

Rating Scale: 1 is lowest and 5 is highest rank

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date:


 Lecturer in Maths
 Government Degree College
 Rajampet, Kadapa (Dt.)

INTERNAL ASSESSMENT STATEMENT

Name Of the Student: S. Abu Ahammad

Programme of Study: mobile repair

Year of Study: 2022-2025

Group: II BSC (MSCs)

Register No/H.T. No: 226030054007

Name of the College: Government Degree College, Rajampet

University: Yogi Bhanu Prasad University, Kadapa

Sl.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Activity Log	30	30
2.	Internship Evaluation	40	40
3.	Oral Presentation :	30	30
	GRAND TOTAL	100	100

Date:

M. By
Signature of the Faculty
Lecturer in Mobile
Government Degree College
Rajampet, Kadapa (Dt.)



ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION

(A Statutory Body of the Government of Andhra Pradesh)

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Atmakur (V)Mangalagiri (M), Guntur, Andhra Pradesh, Pin - 522 503
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