

Date 16.08.2023

The ^{meeting} ~~forenoon~~ of the Mathematics Department was held at 11:00 AM, August 16, 2023.

Agenda: 1. Distribution of class work for the coming semester
2. Preparation of NAAC records

minutes: 1. It is resolved that the papers to be taught are equally divided among the staff
2. It is resolved to prepare academic records for upcoming NAAC.

Signature of the Members:

M. Jagad

K. S. S. M.

M. J. S.

Date: 18.09.2023

A departmental meeting was held on September 18, 2023 in mathematics department

Agenda: 1. Certificate course
2. Assignments (students')

Minutes: 1. It is resolved to start a certificate course entitled 'Introduction to MATLAB' from 29.09.2023
2. It is resolved to conduct student Assignments

Signature of the members:

M. Jayar

Sethu

M. M.

Date: 26.10.2023

A departmental meeting was held on October 26, 2023 in Mathematics department.

Agenda: 1. Ist mid exams
2. Assignments and Seminars

Minutes: 1. It is resolved to complete the syllabus and preparing question papers regarding Ist mid examination.
2. It is resolved to conduct student Seminars and give assignments to students

Signature of the members:

M. S. Singh

K. S. Singh

M. S. Singh

Date: 13-11-2023

A departmental meeting was held on November 13, 2023 in mathematics department.

Agenda:

1. Academic Audit
2. 2nd mid exams
3. Seminars

Minutes:

1. It is resolved to complete the necessary records regarding Academic Audit
2. It is resolved to complete the syllabus and preparing question papers regarding 2nd mid examination.
3. It is resolved to conduct student seminars and give assignments to students.

Signature of the members:

M. Singh

K. S. Singh

Date: 12-12-2023

A departmental meeting was held on December 12, 2023 in mathematics department

Agenda: 1. Syllabus completion
2. closing of certificate course

minutes: 1. It is resolved to complete the entire syllabus for all papers by the end of this week
2. It is resolved to close the certificate course on MATLAB by the end of this week.

Signature of the members:

M. Rajan



Date: 22.01.2024

A departmental meeting was held on January 22, 2024 in mathematics department.

Agenda: 1. Distribution of papers
2. Long-term internship

minutes: 1. It is resolved that the papers to be taught are equally divided among the staff.
2. It is resolved to motivate and prepare the final year students for long-term internship.

Signature of the members:

M. Dey

~~Signature~~

~~Signature~~

Date: 23.02.2024

A departmental meeting was held on February 23, 2024 in mathematics department.

Agenda: 1. Student Assignments
2. First Internal Examination

Minutes: 1. It is resolved to give assignments to students
2. It is resolved to complete the syllabus and preparing question papers regarding 1st internal examinations

Signature of the members:

M. P. Singh

H. S. Singh

M. P. Singh

Date: 25.03.2024

A departmental meeting was held on March 03, 2024 in Mathematics department

Agenda: 1. IInd Internal Examinations
2. Students' Assignments and Seminars

minutes: 1. It is resolved to complete the syllabus and preparing question papers regarding IInd internal examinations
2. It is resolved to conduct student seminars and give assignments to students

Signature of the members:

H. Daga





Date: 15.04.2024

A departmental meeting was held on April 15, 2024 in Mathematics Department.

Agenda: 1. Preparing students for semester end examinations
2. Admissions for major programme

Minutes: 1. It is resolved to complete the syllabus and prepare the students for semester end examinations
2. It is resolved to request the principal to start a major course in mathematics and start the admission campaign for coming academic year.

Signatures of the members:

M. Ray



