

NAAC - ACKNOWLEDGEMENT

CAPU AQAR

30.08.2016

12:15 PM (7 hours ago)

NAAC/AQAR ACK/AUGUST/ 2016/

Govt. Degree College

Rajampeta

Andhra Pradesh

Subject: Acknowledgement of AQAR

We are acknowledging the receipt of Online Submission of **Annual Quality Assurance Report** (AQAR) for the year : 2015-16.

THANKS WITH REGARDS

CAPU-AQAR

(CENTRAL APPLICATION PROCESSING UNIT)

080-23005125 / 24

On Sun, Aug 28, 2016 at 10:45 AM, co - ordinator <rajampeta.jkc@gmail.com> wrote:

Sir,

Please find the attachment of Our college AQAR for the academic year 2015-16 in prescribed proforma with the Annexures separately attached in this mail. Please acknowledge the receipt of AQAR with ANNEXURES.

--

With Regards,

PRINCIPAL,
Govt. Degree College,
RAJAMPET,
KADAPA [Dist.].

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2015-16

I. Details of the Institution

1.1 Name of the Institution

Govt. Degree College

1.2 Address Line 1

Vathalur Road

Address Line 2

-

City/Town

RAJAMPETA

State

ANDHRA PRADESH

Pin Code

516115

Institution e-mail address

rajampeta.jkc@gmail.com

Contact Nos.

9494822667

Name of the Head of the Institution:

Dr. K.JAGADEESH KRISHNA KUMAR

Tel. No. with STD Code:

08565-250655

Mobile:

9494822667

Name of the IQAC Co-ordinator:

N.S.HANUMANTHA RAO

Mobile:

8500319106

IQAC e-mail address:

rajampeta.iqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC (SC)/05/RAR/097 dated: March-03-2015

1.5 Website address:

www.gdcrajampeta.edu.in

Web-link of the AQAR:

www.gdcrajampeta.edu.in/AQAC2015-16.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	-	2007	5 YEARS
2	2 nd Cycle	B	2.49	2015	5 YEARS
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC : DD/MM/YYYY

24/04/2012

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR __2014-15_____ (27/06/2015)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

YOGIVEMANA UNIVERSITY, KADAPA

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Monitoring of effective implementation of Action Plan.
2. Successfully implemented proposed Activities under IQAC.
3. Conducted orientation programme to first year students.
4. Conducted orientation programme to 2015-16 first year students on CBCS (choice based credit system)
5. Students feedback on Lecturers has taken and analyzed.
6. Implemented successfully Swatcha Bharat programme in the campus.
7. Extracurricular activities like Yuva-Tharangalu, DRC Activities, National Literacy day, Rangoli, Competitions and Ford Festival, Successfully Completed.
8. Addressed the fresher's of the students by redressal committee.
9. Encouraging the teaching and non-teaching staff to import the latest developments, the faculty development programme.
10. Applied to start need UG seminar courses i.e., MPC, BZC English Medium in 2016-17 academic year.
11. Encouraging the students for active performance on co-circular & extracurricular activities in the off campus competitions.
12. Effectively conducted the National days.
13. Encouraging the faculty to apply to MRP/ Seminar/ Workshops to funding agencies.
14. Effectively conducted various awareness programmes for students under Women empowerment cell.
15. Effectively implemented the sensitization programmes on MOOCS & TISS certificate courses.
16. Effectively conducted employability skill development training programme with the collaboration of Aarthi-Vijay foundation Trust, Kadapa exclusively for women students by women empowerment cell a part from the JKC training programme.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

2.15 Plan of Action by IQAC/Outcome		
S.No	Plan of Action	Achievements
1	To conduct Orientation Programme to first year students.	The orientation programme was conducted to the I year students on 31.07.2015
2	To encourage the staff to apply for Minor and Major Research Projects, National Seminars.	Dr.T.Penchalaiah Submitted Minor Research Project Proposal to UGC-SERO, HYDERABAD.
3	To encourage the staff to apply for National Seminars.	Sri B. Ramachandra, Lecturer in Chemistry, Sri B.Purushotham, Lecturer in Zoology and Sri M.Ramesh, Lecturer in History submitted proposals to RUSA, A.P. Hyderabad for conducting the a National Seminar.
4	To encourage the staff to start more certificate courses.	The following Certificate Courses are introduced and implemented successfully during the academic year 2015-2016:
		(i) Communication Skills by English Department
		(ii)Certificate Course in Soft Skills by JKC
		(iii)Certificate Course in Employability Skills by TISS
		(iv) Certificate Course exclusively for Girls students on Employability Skills in collaboration with Arthi vijay foundation as MANA BIDDA programme.
(v) Encouraged the students to register for free online certificate Courses(MOOCs)		
5	To conduct 4 unit tests, 2 term exams and 1 pre final examination for yearend pattern and 2 internals in each Semester for 1st years in CBCS to analyse the students' academic standards and to give required suggestions.	Conducted as per the schedule.
6	To assign study projects to bright students from each subject.	Total number of study projects assigned in the college is --- 11
		Students are successfully completed.
7	To continue remedial coaching to academically backward students.	Remedial Coaching is conducted by all departments to academically backward students in afternoon session 2.00pm to 4.00pm

8	To conduct student seminars, quiz, Assignments and other curricular and co-curricular activities	The curricular and co-curricular activities by all departments
		No. of student seminars conducted: 106
		No. of Quiz programmes: 17
		No. of Assignments: 284
		No. of Group Discussions: 13
	No. of elocutions :	
9	To conduct Blood Donation Camp by Students and Staff.	Blood Donation Camp by students & Staff on conducted on : 15.08.2015
		No.of units Donated:30
10	To encourage the students to participate in extracurricular activities.	Students are actively participated in Essay writing, elocution, singing competition, dance completion, rangoli competition etc conducted at various occasions like, Academic Festival, Yuvatharangalu, Rangoli Competitions, AIDS day etc.,
11	To conduct extracurricular activities and important days	Women equality day, consumers day, Telugu bhasha dinotsavam, Hindi Divas,NSS day,Freshers Day,International Literacy Day, National education day, AIDs day, Yuvajanostavalu, National Youth Day,Human rights day, Mathematics day and Science day,Internation Womens Day are celebrated in the college.
12	To arrange field trips to students	Zoology, Botany , Physics,Chemistry,Computer Science,Commerce and Arts department arranged the Field Trips
13	To encourage the students to participate/present in the Extra Curricular Activities Conducted by the STEP in the occassion of the YUVAJANOSTHAVALU	3 No. students are participated and won the district level prizes i.e. in the Essay writing,Elocution Competetion and in Dance competetions
14	To conduct parents meeting	Parents meeting on-----23.12.2015
15	To take the students' feedback on lecturers for every month	Students' feedback on lecturers has been taking on every month and analysed.
16	To conduct activity day (Every 4 th Saturday), Motor Vehicle Free Day in the college	Activity day (Every 4 th Saturday), Motor Vehicle Free Day have been implementing successfully.
17	To calculate the API score of faculty	The API score was calculated as per norms given by CCE
18	To establish digital Class Room in the college	Full pledged digital class room was established in the college
19	To conduct Career Counseling Classes to the Students	Through Career Counselling cell of the class the students are encourage through Career counselling class, workshops and Free aptitude workshops are arranged to the students regularly.

20	To Utilize the IQAC funds	The IQAC funds were utilized for the sections for 2015-2016
		Remuneration for IQAC co-ordinator:5000/-
		Office Equipments--- NIL
		Remuneration for Technical assistant--- 5000/-
		ICTs communication expenses--- NIL
		Contingencies--- 5000/-
		Total amount: 15000/-

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Discussed in staff council and modifications are incorporated in the report.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	---	----	---	---
PG	---	---	---	---
UG	8	0	5	1
PG Diploma	---	---	---	---
Advanced Diploma	---	---	---	----
Diploma	---	---	---	----
Certificate	01	01	---	01
Others	---	---	---	---
Total	9	1	5	2
Interdisciplinary	---	---	---	---
Innovative	---	---	---	---

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

History		History of Modern Andhra
Political Science		Concepts & Theories of Public Administration
Economics		Public Finance &International Economics
B.Com (General)	Principles of Marketing	Rural Marketing
B.Com(Computer Applications)	Accounting Software Applications	Computer Applications in Banking
Mathematics		Numerical Analysis
Physics		Modern Physics
Chemistry		Chemistry and Industry
Computer Science		GUI Programming
Botany		Physiology, Tissue Culture, Biotechnology, Horticulture & Seed Technology
Zoology		Applied Zoology

(ii) Pattern of programmes: CBCS and Year pattern (Last Batch)

Pattern	Number of programmes
Semester	8
Trimester	---
Annual	8

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes , Syllabus and pattern of Examination is changed to First year UG students

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Digital Computer Lab is established in the campus with 18 systems.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	13	13	--	---	----

2.2 No. of permanent faculty with Ph.D. 5

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	8	8	0	0	0	0	0	0	8	8

2.4 No. of Guest and Visiting faculty and Temporary faculty 8 0 11

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	0	9	7
Presented papers	0	5	0
Resource Persons	0	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ICT based teaching learning activity is inculcated among the staff
- Full pledged digital class room was established

2.7 Total No. of actual teaching days during this academic year 184

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Bar Coding

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 2 0 0

2.10 Average percentage of attendance of students 85

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc	47	4.3	21.3	29.8	10.6	65.95
B.Com	61	6.55	36.06	32.78	6.55	81.96
B.A	22	9.1	50	31.8	9.1	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- ❖ Frequently IQAC met and discussed about the coverage of syllabus, activities Conducted
- ❖ Suggestions are being given by committee for Teaching & Learning Process improvement, Implemented immediately.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	1
Faculty exchange programme	02
Staff training conducted by the university	0
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	04
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	7	5	2	0
Technical Staff	3	1	2	1

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Encouraging the staff to apply for Minor Research Projects and Major Research Projects
- Encouraging the students to do study projects
- Encourage the staff read the journals and magazines available in the college
- Encourage the staff and students to present papers in seminars

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	3	3	0
Outlay in Rs. Lakhs	0	6,00,000/-	4,90,000/-	0

3.4 Details on research publications

	International	National	Others
Peer Review Journals	4	0	0
Non-Peer Review Journals	0	0	0
e-Journals	0	0	0
Conference proceedings	0	0	0

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	---	---	---	---
Minor Projects	2 Years	UGC	4,90,000/-	2,87,500/-
Interdisciplinary Projects	---	---	---	---
Industry sponsored	---	---	---	---
Projects sponsored by the University/ College	---	---	---	---
Students research projects <i>(other than compulsory by the University)</i>	---	---	---	---
Any other(Specify)	---	---	---	---
Total:	2 Years	UGC	4,90,000/-	2,87,500/-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	0	0	0	0	0
Sponsoring agencies	0	0	0	0	0

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency : UGC

From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	---
	Granted	---
International	Applied	---
	Granted	---
Commercialised	Applied	---
	Granted	---

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
---	----	----	2	---	5	---

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum	<input type="text" value="0"/>	College forum	<input type="text" value="0"/>		
NCC	<input type="text" value="2"/>	NSS	<input type="text" value="4"/>	Any other	<input type="text" value="2"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social

Responsibility

- The orientation programme was conducted to the I year students on 31.07.2015
- Certificate Course exclusively for Girls students on Employability Skills in collaboration with Arthi vijay foundation as MANA BIDDA programme
- Blood Donation Camp by students & Staff on conducted on : 15.08.2015;
No.of units Donated:30
- Conducted Parents meeting on-----23.12.2015
- The following days are successfully completed in the campus:
Women equality day, consumers' day, Telugu bhasha dinotsavam, Hindi Divas,
NSS day, Fresher's Day, International Literacy Day, National education day, AIDs day,
Yuvajanostavalu, National Youth Day, Human rights day, Mathematics day and National
Science day,Internation Womens Day are celebrated in the college.
- Conducted Remedial Coaching classes for slow learners in the afternoon session.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area in Sq.mts.	16996	0	0	16996
Class rooms	17	0	0	17
Laboratories	9	0	0	9
Seminar Halls	1	0	0	1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	0	0	0	0
Value of the equipment purchased during the year (Rs. in Lakhs)	0	0	0	0
Others	0	0	0	0

4.2 Computerization of administration and library

- Library was partially computerized with SOUL 2.0 Software of INFLIB NET, Ahmadabad.
- Administration section is also computerized with office automation software.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	6820	522846.00	0	0	6820	522846.00
Reference Books	2842	164280.00	0	0	2842	164280.00
e-Books	0	0	0	0	0	0
Journals	6	13,605.00	0	0	5	13,605.00
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	12	2400.00	0	0	12	2400.00
Others (specify)	0	0	0	0	0	0

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	60	3	10 Mbps NME Scheme	Nil	18	3	15	3
Added	0	0	0	0	0	0	0	0
Total	60	3	---	0	18	3	15	3

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- | |
|--|
| <ul style="list-style-type: none">• Training on Internet browsing to staff and students• Special training to non computer students on basics of Computers• Training Programme conducted on office automation to the Non – teaching Staff |
|--|

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.15
ii) Campus Infrastructure and facilities	0.5
iii) Equipments	35.5 Lakhs RUSA
iv) Others	0
Total:	36.15

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Orientation Programme conducted to I year students at the beginning of the year for making awareness on the facilities available in the college.
2. Bridge Courses are conducting for non commerce students, non computer students and to fill gap between the students in fundamentals.

5.2 Efforts made by the institution for tracking the progression

Number of students going to Post Graduation	- 12
Number of students joined in B.Ed.	- 20
Number of students joined in jobs	- 4
Number of students self employed	- 30

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
699	---	---	---

(b) No. of students outside the state

(c) No. of international students

Men	No	%		Women	No	%
	---	---			---	---

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
117	251	34	249	0	651	114	270	35	278	2	699

Demand ratio 1:2 Dropout % 6.5

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Coaching for Competitive examinations was given by staff members under “entry in services scheme” of UGC XII plan, Career guidance.
- Employable Skills & Communication Skills are imported through “Jawahar Knowledge Centre”
- Employability Skills & Communication Skills training are imparted through Aarthi – Vijay foundation Trust exclusively for women Students.
- Imparted an awareness programme on Skills and Tips use full in the competitive examinations to students through “Career Launch” a private competitive examination Coaching centre, Tirupati.

No. of students beneficiaries

9

5.5 No. of students qualified in these examinations

NET	<input type="text" value="---"/>	SET/SLET	<input type="text" value="---"/>	GATE	<input type="text" value="---"/>	CAT	<input type="text" value="--"/>
IAS/IPS etc	<input type="text" value="---"/>	State PSC	<input type="text" value="---"/>	UPSC	<input type="text" value="---"/>	Others	<input type="text" value="--"/>

5.6 Details of student counseling and career guidance

- Students are counseled on personality development, career guidance and academic matters.
- Students are counseled on maintenance of hygiene and health care.
- Students are counseled on competitive examinations through various organizations.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
0	0	0	5

5.8 Details of gender sensitization programmes

1. Awareness programme on health hygiene by WEC on 8.7.2015
2. Awareness programme on Anti-ragging by Anti-ragging Committee on 09.10.2015

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	0	0
Financial support from government	319	14,14,926
Financial support from other sources	0	0
Number of students who received International/ National recognitions	0	0

5.11 Student organized / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____Nil_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

1. To make higher education accessible to poor and down trodden/under privileged sections of the society.
2. Provide a quality higher education to the students by self and external evaluation, promotion and nourishment initiatives.
3. To become multi disciplined and learner oriented college
4. To create supporting and caring environment for staff and students.

Mission

1. To impart high standard education with the affordable fee structure
2. Providing life skills and personality development
3. Implementing the student centre education, by the seminars, debates, quiz programmes

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- All the faculty members are in touch with BOS of the affiliated university to know recent developments in the curriculum for time to time.
- ICT based curriculum is being developed in addition to university curriculum.

6.3.2 Teaching and Learning

Lecture method, ICT method, Question Answer method, group discussion, through MANA TV, Seminars.

6.3.3 Examination and Evaluation

- Continuous evaluation through Formative and Summative tests i.e., Assignments, Unit Tests, Term1, Term2 and pre final internals.
- Evaluated scripts are given to students and discussed about mistakes.

6.3.4 Research and Development

- Assigning study projects to students
- The staff members are presenting papers in National Seminars.
- Staff Members are doing local needy study projects.
- Staff members are pursuing Ph.D.(part time) in different universities.
- Encouraging the other staff members to apply for Ph.D. programme.
- Encouraging the other staff members to apply for main research projects.

.3.5 Library, ICT and physical infrastructure / instrumentation

- Purchased latest books and journals.
- Every department has INTER NET facility and LCDs are used by all staff.
- There is a Gymnasium in the college for staff and students.
- Labs are improved with latest equipments.
- INTER NET facilities are provided through NME scheme by NHRD programme.
- WiFi campus with 10 MBPS speed

6.3.6 Human Resource Management

- Staff members are sent to Refresher Courses, Orientation Courses and other training programmes conducted by CCE and ASCs of universities.
- Principal and Staff discussed thoroughly before taking a decision.
- Various Committees formed under the president ship of Principal for effective running of the institution.
- Students are encouraged to join in RRC, NSS, Eco Club and Consumer club.

6.3.7 Faculty and Staff recruitment

- Faculty recruitment is done by the Government of Andhra Pradesh through A.P.P.S.C / Departmental Promotion Committee
- Contract lecturers (temporary staff) are appointed by Regional Joint Director of Collegiate Education.
- For self-finance courses guest faculty are recruited by CPDC. Selected the candidates who have minimum 55% in the concerned subjects .Faculty is recruited by constituting a college level selection committee and by way of Demo, Interview and Feedback from students

6.3.8 Industry Interaction / Collaboration

- Interaction with local LIC and Banks by commerce department.
- Extension lectures are arranged by inviting the employees of Banks and LIC.
- Extension lectures are arranged by inviting the eminent personalities, experts, faculty members, Professors from Universities and research institutes.

6.3.9 Admission of Students

- Creating awareness to students in neighbouring junior college students about the facilities available in this college.
- Admission notification and prospectus are kept in Website. Publicity through college website, palmphlets, banners and local news papers
- Followin g rules of reservations of Govt. and according to their merit in the qualifying examination, in the process of admission.

6.4 Welfare schemes for

Teaching	LTC, House Building Allowance, Motar Vehicle Advance, Medical Reimbursement, Physically Challenged Allowance, Readers Allowance and Health Cards
Non teaching	Festival Advance & all schemes to teaching staff.
Students	Scholarships, bus passes, endowment prizes, cash prizes by sponsored members, scribe facility during examinations for needy people, medical camp and antiragging activities.

Not applicable

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE	Yes	PRINCIPAL & IQAC
Administrative	Yes	AG,A.P.HYD &RJDCE/ CCE	Yes	PRINCIPAL

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Examination pattern is changed by the YOGI VEMANA UNIVERSITY from 2015-2016.
- For I year students CBCS system is followed under which students are assessed with two semester in each semester a student will be assessed with two internal exams for 25 marks(average of two internals are considered) and 75 marks for external assessment in every subject. A student must get 9 marks out of 25 and 21 marks out of 75 to pass in that

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NOT APPLICABLE

6.11 Activities and support from the Alumni Association

6.12 A

- | |
|--|
| <ul style="list-style-type: none">• Endowment Prizes, sponsoring prizes to merit students.• Giving feedback about the institution and faculty |
| <ul style="list-style-type: none">• Financial &Administrative Assistance• Feedback about the students behaviour• Attending parent teacher meeting regularly. |
| <ul style="list-style-type: none">• Financial support to the poor students. |

6.13 Development programmes for support staff

- | |
|--|
| <ol style="list-style-type: none">1. Training was given to non teaching staff on utilization of Internet, Computers by Computer Science Department2. Training was giving to non teaching staff on account services by Commerce Department.3. Provided Internet and LAN facility to office.4. Training is provided to supporting staff by all Science departments about the new instruments operation and maintenance. |
|--|

6.14 Initiatives taken by the institution to make the campus eco-friendly

- | |
|--|
| <ul style="list-style-type: none">▪ Planting Trees▪ Last Saturday of every month treated as a Vehicle Free Day and vehicles strictly not allowed on the day▪ Every day is treated as Plastic Free Day and usage of plastic material is prohibited within the campus▪ Cleaning campus weekly by NSS & Eco club members.▪ Green Audit is done annually |
|--|

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- | |
|--|
| <ul style="list-style-type: none"> A Certificate courses introduced by Commissioner of Collegiate Education,A.P.Hyderabad named as TISS to train up the students on employability Skills with the collaboration with Tata Institute of Social Sciences. |
|--|

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

S.No	Plan of Action	Action Taken
1	To conduct Orientation Programme to first year students.	The orientation programme was conducted to the I year students on 31.07.2015
2	To encourage the staff to apply for Minor and Major Research Projects, National Seminars.	Dr.T.Penchalaiah Submitted Minor Research Project Proposal to UGC-SERO, HYDERABAD.
3	To encourage the staff to apply for National Seminars.	Sri B. Ramachandra, Lecturer in Chemistry, Sri B.Purushotham, Lecturer in Zoology and Sri M.Ramesh, Lecturer in History submitted proposals to RUSA, A.P. Hyderabad for conducting the a National Seminar, waiting for sanction of grants.
4	To encourage the staff to start more certificate courses.	The following Certificate Courses are introduced and implemented successfully during the academic year 2015-2016:
		(i) Communication Skills by English Department
		(ii)Certificate Course in Soft Skills by JKC
		(iii)Certificate Course in Employability Skills by TISS
		(iv) Certificate Course exclusively for Girls students on Employability Skills in collaboration with Arthi - Vijay foundation as MANA BIDDA programme conducted from to
(v) Encouraged the students to register for free online certificate Courses(MOOCs).10 members of B.Sc.students are registered for MOOCs		
5	To conduct 4 unit tests, 2 term exams and 1 pre final examination for yearend pattern and 2 internals in each Semester for 1st years in CBCS to analyse the students' academic standards and to give	Conducted as per the schedule.

	required suggestions.	
6	To assign study projects to bright students from each subject.	Total number of study projects assigned in the college is --- 11
		Students are successfully completed.
7	To continue remedial coaching to academically backward students.	Remedial Coaching is conducted by all departments to academically backward students in afternoon session 2.00pm to 4.00pm
8	To conduct student seminars, quiz, Assignments and other curricular and co-curricular activities	The curricular and co-curricular activities by all departments
		No. of student seminars conducted: 106
		No. of Quiz programmes: 17
		No. of Assignments: 284
		No. of Group Discussions: 13
	No. of elocutions :	
9	To conduct Blood Donation Camp by Students and Staff.	Blood Donation Camp by students & Staff on conducted on : 15.08.2015
		No. of units Donated:30
10	To encourage the students to participate in extracurricular activities.	Students are actively participated in Essay writing, elocution, singing competition, dance completion, rangoli competition etc conducted at various occasions like, Academic Festival, Yuvatharangalu, Rangoli Competitions, AIDS day etc.,
11	To conduct extracurricular activities and important days	Women equality day, consumers day, Telugu bhasha dinotsavam, Hindi Divas,NSS day,Freshers Day, International Literacy Day, National education day, AIDs day, Yuvajanostavalu, National Youth Day, Human rights day, Mathematics day and Science day,Internation Women's Day are celebrated in the college.
12	To arrange field trips to students	Zoology, Botany , Physics,Chemistry,Computer Science, Commerce and Arts department arranged the Field Trips
13	To encourage the students to participate/present in the Extra Curricular Activities Conducted by the STEP in the occasion of the YUVAJANOSTHAVALU	3 member students are participated and won the district level prizes i.e. in the Essay writing, Elocution Competition and in Dance competitions'
14	To conduct parents meeting	Parents meeting on-----23.12.2015
15	To take the students' feedback on lecturers for every month	Students' feedback on lecturers has been taking on every month and analysed.
16	To conduct activity day (Every 4 th Saturday), Motor Vehicle Free Day in the college	Activity day (Every 4 th Saturday), Motor Vehicle Free Day have been implementing successfully.

17	To calculate the API score of faculty	The API score was calculated as per norms given by CCE
18	To establish digital Class Room in the college	Full pledged digital class room was established in the college
19	To conduct Career Counselling Classes to the Students	The students are encourage through Career counselling cell conducted motivated Classes, Personality Development Classes workshops and Free aptitude workshops are arranged to the students regularly.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Blood Donation Camp
- Remedial Coaching to backlog students
- Swachha Bharat Programme
- Vehicle Free Day on Last Satur day of every month
- Plastic Free Day on every day of the academic year

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Jagadeesh Chandra bose botanical gardens in the college is maintaining by the Botany Department with the help of College NSS unit.
- Environmental Studies is a part of curriculum for I & III year students.

7.5 Whether environmental audit was conducted?

Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT ANALYSIS:

Strengths:

Only Government Degree College in the Rajampeta Revenue division area.

Fully equipped with infrastructure and Play ground for all round development of the students.

Well qualified teaching staff with 6 PhDs; 6 M. Phil's; 4 NET/SLET qualified and 5 with Masters Degree in Teaching.

Low Fee Structure when compared with private degree colleges.

Good pass percentage more than the average pass percentage of the affiliated university i.e., YOGI VEMANA UNIVERSITY, KADAPA

Opportunities:

Jawahar Knowledge Centre and Career Counselling centres and TISS which were established will attract more students for getting employable skills.

Proper publicity about the college at the time of admissions will boost up the intake.

Weakness:

Students of this college are first generation learners. Parent support to the college is minimal to take remedial measures.

Students are from poor financial background and not able to purchase text books even, hence the college has to provide all the needs to students. No proper transportation facility to students.

Challenges:

Unhealthy competition from private colleges.

8. Plans of institution for next year


IQAC ACTION PLAN FOR THE ACADEMIC YEAR 2016 - 2017

- ❖ To start English medium conventional courses in B.Sc M.P.C & B.Z. C
- ❖ Measures to be taken to Re start the PG Courses in the campus.
- ❖ To conduct Orientation Programme to first year students.
- ❖ To encourage the staff to apply for Minor Research Projects, National Seminars and workshops.
- ❖ To conduct 3 unit tests, 2 term exams and 1 pre final examination for yearend pattern and 2 internals for each semester to semester pattern students to analyse the students' academic standards and to give required suggestions.
- ❖ To assign study projects to bright students from each subject.
- ❖ To continue remedial coaching to academically backward students.
- ❖ To conduct student seminars at least one for each class in each subject per month and quiz programmes at least one per two months, Assignments at least one per each month.
- ❖ To purchase latest books and equipment as per new syllabus
- ❖ To conduct Blood Donation Camps.
- ❖ To encourage the students to participate in extracurricular activities.
- ❖ To observe important days and to celebrate them.
- ❖ To arrange field trips to students
- ❖ To encourage the students to present papers in the seminars conducted in other colleges.
- ❖ To conduct Alumni meeting, parents meeting and academic festival (Yuva tarangam).
- ❖ To take feedback from students on every month.
- ❖ To collect API and AADPI from teaching staff and the Principal.
- ❖ To encourage staff to participate in MANA TV programmes.
- ❖ To encourage staff to participate in faculty forum at college level.
- ❖ Carryout internal academic audit twice a year.
- ❖ Starting new add-on / Certificate courses.
- ❖ Encouraging the Online certificate courses i.e., MOOCS.
- ❖ Sending proposal to UGC & RUSA for moving additional infra structure.


Coordinator
IQAC
Govt. Degree College
Rajampet

Signature of the Coordinator, IQAC

Name: Sri N.S.Hanumantha Rao


PRINCIPAL
Govt. Degree College
RAJAMPET, Y.S.R., Dist.

Signature of the Chairperson, IQAC

Name: Dr. K. Jagadeesh Krishna Kumar
